

# Documents maintain by Panchayat

SR. NO	DOCUMENTS
1	Form No I - Income
2	Form No I - Expenditure
3	Form No II - Income and Expenditure
4	Form No III - Cash Book
5	Form No IV - Receipt Book
6	Form No 6 - Assets Register
7	Form No 7 - Assessment Register
8	Form No 8 - House Tax Register
9	Form No 9 - Grants Register
10	Form No 10 - Income and Expenditure (Monthly)
11	Form No 11 - Budget
12	Construction Licence Register

<b>SR. NO</b>	<b>DOCUMENTS</b>
13	Occupancy Certificate Register
14	Construction License Files
15	Occupancy Certificate Files
16	Earnest Money Register
17	Security Deposit Register
18	Income Tax Register
19	Sales Tax Register
20	Royalty Register
21	Vat Register
22	Audit Report
23	Inward Register
24	Outward Register
25	Administrative Report
26	Market Auction File

<b>SR. NO</b>	<b>DOCUMENTS</b>
27	R.T.I File
28	Birth file and Register from 1971 till date
29	Death file and Register from 1971 till date
30	Attendance Register
31	Movement Register
32	Stationery Register
33	Meeting Register
34	Gram Sabha Register
35	Works Register/Files